

I understand Delta stopped the miles for basic economy booking. Do we as Pitt have to book higher category to receive miles?

Medallion Status passengers are not eligible to get upgraded to Comfort plus or Delta One. When traveling by basic economy ticket, however passengers can pay for an upgrade from basic economy to a regular Main Cabin fare to gain miles.

Do I need to book through Concur or can I choose book airfare on the Delta website where I can choose to log in as personal travel or business travel with the University of Pittsburgh?

To comply with University Policy (see [Revised COVID-19 Standards & Guidelines](#) and [Policy AO 30](#)) and to receive the University's negotiated rates and benefits for airfare, hotels, and car rental, all travel must be booked through the Concur online booking tool or by booking with Anthony Travel.

Is it permissible to book personal vacations through the University's corporate site?

Personal travel should not be booked through Anthony Travel, but you can use the Concur online tool for personal booking and will receive all benefits under the University's agreement with Delta Airlines. Please ensure you have added a personal card for the payment method and that you select the correct personal payment method when booking personal travel expenses.

Do Pitt regulations only allow employees to purchase Economy level seats?

Per [University Policy FN28](#), main cabin economy cabin is allowed. Business class is only permitted for 6 consecutive hours or more.

Do you need to upload a photo on the Delta App in order to use facial recognition?

You do not need to upload a photo, the facial recognition feature uses your passport photo. You do need to be sure your TSA Pre Check or Global Entry Number as well as your passport info is in your Concur profile, so this information is on the boarding pass and in the record locator (visit the [Purchase, Pay & Travel website](#) for information about how to update your Concur profile).

What options do Travelers have today to track their Impact over individual flights and for the year, as well as regenerate that impact (e.g. taking more Emissions out of the air than our travel creates, returning more fresh water than we use, etc.)?

At this time, Delta Airlines does record impact per passenger flown within the University, this information is provided on a quarterly basis to Emily Duchene (University of Pittsburgh Travel Program Manager). This information as well as reporting capabilities continue to evolve. Additionally, Emily is also working with Pitt's Office of Sustainability on goal setting and how to report the information related to carbon footprint.